Washington State Board of Massage

Business Meeting Agenda
February 21, 2020 | 9:00 a.m.

Department of Health
Town Center 2 – Room 166/167
111 Israel Rd. S.E.
Tumwater, WA  98501 | Directions

Board Members
Tonya Cox, LMT
Chelsea Giles, LMT,
Anthony Sharpe, public member, vice-chair
Autumn Straker, LMT
Heidi Williams, LMT, chair

Program Contact
Megan Maxey, program manager
Phone:  (360) 236-4945
Email: megan.maxey@doh.wa.gov

Times and Order
The meeting will commence at 9:00 a.m. on February 21, 2020, and continue until all agenda items are complete. The board will adjourn as determined by the agenda and the board members. This agenda is subject to change. Items may not be taken in order of the agenda. Comments from the public in attendance may be solicited after each agenda item.

Accessibility
This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than February 11, 2020. If you wish to receive general information about this meeting, please call the program at 360-236-4633. If you need assistance with special needs and services, you may leave a message with that request at 800-525-0127 or 360-236-4052. TDD may also be accessed by calling the TDD relay service at 800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 877-833-6341.
OPEN SESSION – 9:00 a.m.

1. CALL TO ORDER – HEIDI WILLIAMS, LMT, CHAIR
   1.1. Introductions and Meeting Ground Rules.
   1.2. Approval of the Agenda.
   1.3. Approval of the September 7, 2019, Business Meeting Minutes.
   1.4. Approval of the November 15, 2019, Special Meeting Minutes.

2. SCHOOL PROGRAM REVIEWS – HEIDI WILLIAMS, LMT, CHAIR
   Reviewing board members will present school program approval requests for full board consideration and possible action. A list of school programs to be reviewed is available upon request.

3. RULES UPDATE – MEGAN MAXEY AND RENEE FULLERTON
   Program staff and policy staff will update the board on the status of the rules.

4. PUBLIC COMMENT PERIOD – 30 MINUTES
   Members of the public who have indicated an interest in speaking may share comments at this time. The board may limit speaker’s time based on the number of people interested in speaking.

   The board may close the public comment period early if there is no further public comment.

5. OPEN PUBLIC MEETINGS ACT (OPMA) TRAINING – LUKE EATON, AAG
   Board members will have training on the OPMA.

6. COLLABORATION WITH THE CENTER FOR PUBLIC AFFAIRS – MEGAN MAXEY AND RENEE FULLERTON
   6.1. What is C4PA?
   6.2. Continuing Education Outreach.
   6.3. Public Member Recruitment.

7. ELECTIONS – HEIDI WILLIAMS, LMT, CHAIR
   The board will hold elections for 2020 board officer positions.

8. 2020 MEETING DATES – MEGAN MAXEY
   Board members will discuss the remaining 2020 meeting dates and locations and options to do teleconferences.
9. NEWSLETTER – MEGAN MAXEY
   Board members will discuss topics to be included in the May 2020 newsletter.

10. PROGRAM REPORT – MEGAN MAXEY AND RENEE FULLERTON
    10.1. Budget.
    10.2. HELMS Update.
    10.3. Legislative Update.
    10.5. Planning for Upcoming Meetings / Future Meeting Agenda Items.

11. ADJOURNMENT – HEIDI WILLIAMS, LMT, CHAIR