Lead and Copper Consumer Notice and Sample Site Verification Form

All Group A water systems that conduct lead and copper monitoring must provide individual sampling results to the persons at each sample location (40 CFR 141.85 (d)) and verify samples were collected from appropriate sites (40 CFR 141.86 and 141.90).

Community water systems: Provide individual sampling results to all residences for which you received lead and copper samples within 30 days after receiving the results. In multi-unit structures, only notify each unit tested.

Nontransient noncommunity water systems (NTNCs): Notify all consumers who use water, even if they do not receive a water bill, within 30 days after receiving the results. With prior approval from DOH, you may post the notice in public areas.

To meet this reporting requirement, you may:

1. Use the DOH Consumer Notice Template.
2. Use the applicable EPA Consumer Notice template, or
3. Prepare your own Consumer Notice form. Your own consumer notice form must include all of the following:
   a. The sample results of the tap tested.
   b. An explanation of the health effects of lead.
   c. Steps consumers can take to reduce exposure to lead in drinking water.
   d. The water system’s contact information.
   e. The maximum contaminant level goal (MCLG) and action level for lead, and the definitions of these two terms.

Send to DOH: Send a sample copy of one completed consumer notice plus the signed verification (below) within 90 days after the end of the monitoring period to: Department of Health, Office of Drinking Water, Water Quality Section, PO Box 47822, Olympia WA 98504-7822 or fax to (360) 236-2252. Call 360-236-3099 for technical assistance.

Verification

☐ I mailed/delivered consumer notices to the water users at all of the lead and copper sampling locations within 30 days of receiving the lead and copper sampling results.

☐ Notification Option for NTNC Systems Only: I posted the Consumer Notice at ________________________________ within 30 days of receiving the lead and copper sampling results (posting requires prior DOH approval).

☐ To the best of my knowledge these lead and copper tap samples were collected from locations consistent with the sample site criteria described in 40 CFR 141.86(a). See DOH publication 331-111 for guidance on lead and copper sample site selection criteria.

Per the sampling site criteria defined in DOH Publication 331-111, list by type (tier) the number of sites sampled:

   No. of Tier 1 sites sampled: ______
   No. of Tier 2 sites sampled: ______
   No. of Tier 3 sites sampled: ______
   No. of other sites sampled: ______

_______________________________  _____________________
Water System Name     PWS ID

________________________________  _____________________  ________________
Signature of owner or operator                Position                                       Date

DOH Form 331-462-F

Washington State Department of Health

If you need this publication in an alternative format, call 800.525.0127 (TDD/TTY call 711). This and other publications are available at www.doh.wa.gov/drinkingwater.