Why Would I Document a Patient’s Eligibility Status?
Providers enrolled in the Washington State Childhood Vaccine Program are required to screen and document patient eligibility status for every vaccine administered to patients under age 19. Providers may document the eligibility status of their pediatric patients in an electronic health record, the IIS, or a paper chart. The eligibility status appears in the VFC Status row of the Patient Demographics screen and the Vaccination Detail screen in the IIS.

How Can I View a Patient’s Eligibility Status?
To view the patient’s status on the Patient Demographics screen:
1. Select Search/Add under the Patient heading in the left navigation menu.
2. Enter patient search criteria and click Search.
3. Select the patient from Patient Search Results.
4. View the patient’s status in the VFC Status row.

To view the patient’s status on the Vaccination/Medicine Detail screen, follow the steps above to search for a patient, then:
1. Click on either View/Add or Summary under the Vaccinations heading in the left menu.
2. Click on the date next to a vaccine name to open the Vaccination/Medicine Detail screen.
3. The VFC Status row appears near the middle of the screen.

How Can I Add or Update a Patient’s Eligibility Status?
1. From the Patient Demographics screen, click the Edit button.
2. Select the desired VFC status from the dropdown box. You can find more information about each of the patient eligibility status options at the end of this guide.
3. Click the Save button at the bottom of the screen to update the patient’s status and return to the Patient Demographics screen.

Tip: Patient eligibility status is a confidential field in the IIS. If your organization or facility views the status entered by another provider, you will only see “eligible,” “ineligible,” or “Not VFC eligible.”
Viewing, Adding and Updating Patient Eligibility Status

4. Confirm the status saved correctly.

5. After adding/updating the VFC Status on the Demographics screen, this status will automatically display on the Vaccination/Medicine Detail screen when you add vaccines to the patient’s record.

Tip: Find more information here about choosing the most appropriate patient eligibility status and the corresponding IIS codes to use in electronic health record systems.

Patient Eligibility Status Options in the IIS

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
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<tbody>
<tr>
<td>Not VFC Eligible</td>
<td>Adult is 19 years or older and is not eligible for publicly supplied childhood vaccines.</td>
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</table>
| VFC Eligible – American Indian/Alaskan Native | • Child is less than 19 years old  
• As defined by the Indian Health Care Improvement Act (25 U.S.C. 1603-13) |
| VFC Eligible – Medicaid/Medicaid Managed Care | • Child is less than 19 years old  
• Enrolled in Medicaid or Medicaid Managed Care |
| VFC Eligible – Uninsured | • Child is less than 19 years old  
• Does not have health insurance |
| VFC Eligible – Underinsured at FQHC/RHC/deputized provider | • Child is less than 19 years old  
• Has insurance but does not cover vaccine  
• Served at a Federally Qualified Health Center/Rural Health Center (FQHC/RHC) |
| CHIP | • Child is less than 19 years old  
• Enrolled in the Children’s Health Insurance Program (CHIP) or Children’s Health Plan (CHP) |
| Private Insurance | • Child is less than 19 years old  
• Has insurance that covers vaccine  
• Has insurance that does not cover vaccine and is served at a non-FQHC/RHC provider |

Questions? Contact the IIS Help Desk at 1-800-325-5599 or WAlISHelpDesk@doh.wa.gov

For people with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-525-0127 (TDD/TTY call 711).

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