Updating Patient Records to Help Improve Your Patient Data and Immunization Rates
Things to Consider:

- Editing demographics
- Adding historical vaccines
- Adding vaccine contraindications
- Inactivating patients
What You Need to Contact Patients

• Current phone number
• Mailing address
• Email address
Adding Historical Vaccines
Why Add Contraindications?

This helps make sure you have the information you need to avoid giving a patient a certain type of vaccine that could cause an adverse reaction.
Inactivating Patients

The general rule for inactivating patients is to try contacting them three times. If you get no response, you can inactivate them.
Inactivating Patients

Inactivating patients does not remove them from the System. If the patient comes back to your clinic for an immunization, you will automatically take ownership of them again when you enter their vaccination in the System.
For More Information & IIS Training Materials
Thank You

Need Help?

WA State Immunization Information System
Help Desk
1-800-325-5599
Email

If you have a disability and need this document in a different format, please call 1-800-525-0127 (TDD/TTY 1-800-833-6388)