Provider Agreement Renewal FAQ

**Question:** When renewing the Provider Agreement, training for the primary and backup vaccine coordinators must be indicated. A site visit is an option listed in the drop down menu. How recent must a site visit have been?

**Answer:** As of 2018, site visits were no longer considered an acceptable form of training. Providers are required to complete the annual online You Call The Shots training within 30 days of their provider agreement renewal deadline. The trainings can be found at: https://www.cdc.gov/vaccines/ed/youcalltheshots.html

**Question:** Do other trainings substitute for the “You Call The Shots” online training?

**Answer:** The “You Call The Shots” online training is the only method of training accepted for your provider agreement renewal. As of 2018, site visits and in-person visits were no longer considered acceptable forms of training.

**Question:** Do all providers listed on the Provider Agreement need to complete the annual training?

**Answer:** The primary and back-up vaccine coordinators are required to complete the annual “You Call the Shots” training. We recommend that all staff and providers in the clinic who work with or manage any aspect of childhood immunizations also take the training.

**Question:** What are the required trainings? Do providers only do the trainings that have the most recent dates?

**Answer:** Coordinators are required to complete the “Vaccine Storage and Handling” and “VFC Program” trainings. Coordinators should take the most current version of the “You Call the Shots” trainings that are available on the CDC website.

**Question:** Does the 2 day Pink Book course count for training for the vaccine coordinators?

**Answer:** The 2 day Pink Book course does not count as training for the vaccine coordinators.

**Question:** What is the NPI number?

**Answer:** The National Provider Identifier or NPI is a unique 10-digit identification number issued to health care providers in the United States by the Centers for Medicare and Medicaid Services (CMS). The NPI has replaced the unique provider identification number (UPIN) as the required identifier for Medicare services, and is used by other payers, including commercial healthcare insurers.

The NPI is one of the steps that CMS is using to improve electronic transactions for health care. National standards for electronic health care transactions encourage electronic commerce in the health care industry and simplify the processes involved to reduce the administrative burdens on health care providers. With national standards and identifiers in place for electronic claims and other transactions, health care providers can submit transactions to
any health plan in the United States. Health plans can send standard transactions such as remittance advices and referral authorizations to health care providers. These national standards make electronic data interchange a viable and preferable alternative to paper processing for health care providers and health plans alike. You can search NPI records at https://npiregistry.cms.hhs.gov/.

**Question:** What is CHIP? Is the CHIP code the same as the Medicaid Vaccines for Children (VFC) status code?

**Answer:** The Children's Health Insurance Program (CHIP) is a state sponsored health plan that is part of Apple Health, administered by the state Health Care Authority (HCA). CHIP is not the same as Medicaid, and has a different eligibility code, since these are two separate insurance programs. Medicaid falls under the “VFC Vaccine Eligible” category and has an HL7 messaging code of V02. CHIP falls under the “Non-VFC Vaccine Eligible” category and has an HL7 messaging code of V22.

**Question:** How can a provider use the IIS to run a report to complete their Provider Practice Profile?

**Answer:** The provider’s billing system may provide the best data for populating the practice profile. If a provider has captured patient eligibility status in the IIS for all of the previous year, the VFC Profile Report may provide the data needed to complete the Provider Practice Profile in the Provider Agreement. To run the VFC Profile Report:

- Log into the IIS > Select Reports > Select Report Module > Select VFC Profile Report > Enter the date range for the entire previous year (01/01/2019 through 12/31/2019) > Select Create Report.

**Question:** Can you please explain more about who can be the signatory for the Provider Agreement?

**Answer:** The signatory must have authority to ensure that the practice/clinic/facility and all providers listed on the agreement will adhere to the requirements of the program, be an active provider within that facility, and have a valid license to administer vaccines.

**Question:** Can you clarify the American Indian/Alaska Native status?

**Answer:** Any patient who self-identifies as American Indian or Alaska Native may be counted towards your American Indian/Alaska Native VFC eligible population.

**Question:** Does the vaccine coordinator back-up need to be at the same site? Can they just be part of the same system?

**Answer:** The back-up coordinator designated for each site must be located on-site.