Washington State Department of Health
Birth / Death Certificate Mail Order Form

Instructions
- Print clearly.
- **We issue certificates for births and deaths that occurred in Washington State only, after July 1, 1907.**
- For a birth or death before July 1, 1907, contact the local health department where the event occurred.
- We only accept checks or money orders for mail orders. **Do not send cash or credit card information.**
- $20 per certificate.
- If adopted, provide your adoptive name and adoptive parents’ information.
- Visit [www.doh.wa.gov](http://www.doh.wa.gov) for more information and ordering options or call 360-236-4300, Monday through Friday between 8:30 a.m. and 5 p.m. Pacific Time.

Complete ALL fields below with exact and complete information.

Birth Certificate Request

| Name of person ordering certificate(s): |
| Company name (if applicable): |
| Address sending certificate(s) to: |
| (Street address required for FedEx orders) |
| City: | State: | ZIP Code: |
| Daytime Phone: (_____) ______________________ |
| Email Address: |

Full Name on Certificate: (First) (Full Middle Name) (Last Name)

**Date of Birth:** (MM/DD/YYYY) City or County of Birth:

Mother/Parent Birth Name: (First) (Full Middle Name) (Last Name Prior to First Marriage)

Father/Parent Birth Name: (First) (Full Middle Name) (Last Name Prior to First Marriage)

Death Certificate Request

| Name on Certificate: |
| (First) (Full Middle Name) (Last Name) |

**Approximate Date of Death or 10-year search range:** Date of Birth, if known:

City or County of Death: Spouse, if known:

Complete payment and mailing information below:

Total number of certified certificates: _________ x $20 = $

+Total number of Heirloom Birth Certificates: _________ x $45 = $

Fee for filing an Acknowledgment of Parentage $18 = $

Fee for filing an Adoption $15 = $

Apostille:_________________________(name of country requesting document) __________ x $15 = $

First Class Mail No additional charge

*USPS Express Mail Delivery (street address or P.O. Box) $18.30 = $

**FedEx to continental US (no P.O. Box) $15 = $

FedEx to AK/HI/Canada/Mexico (no P.O. Box) $25 = $

TOTAL AMOUNT DUE $

Make checks or money orders payable to DOH.

MAIL ORDERS TO:
Department of Health
P.O. Box 9709
Olympia, WA 98507-9709

*Additional charges for express delivery are per order, not per certificate.

**Adult Signature** is required at time of delivery for Federal Express orders.

*Go to our website at [www.doh.wa.gov](http://www.doh.wa.gov) for information on Heirloom Birth Certificates.