Migrated Presumed Eligible (PE) Participants with Default 150 lb Pre-pregnancy Weight

Background
This transition guidance provides guidance to Client Services (CIMS) and Cascades clinic staff for participants who were Presumed Eligible in CIMS and migrated to Cascades.

- CIMS doesn’t require a pre-pregnancy weight when staff Presume Eligible (PE) a pregnant participant.

- Cascades requires a pre-pregnancy weight when the PE participant (who hasn’t had the Complete Certification appointment) migrates to Cascades.
  - Cascades uses a “default” pre-pregnancy weight of 150 pounds when these participants migrate from CIMS to Cascades.
  - Unfortunately, staff can’t change the default pre-pregnancy weight.
  - The default weight can affect the Cascades prenatal weight gain grid selection, measurement plotting, and system-assigned risk factors.

Process for CIMS Clinics
To decrease the number of Presumed Eligible participants who migrate with the default pre-pregnancy weight, we recommend the following:

a. Use the PE wizard to Presume Eligible the participant and enter all required information.
b. Immediately after completing the PE wizard, use the Change Cert Info wizard and ask the participant their pre-pregnancy weight and enter it on the Measures screen.
c. The participant will migrate to Cascades with the correct pre-pregnancy weight.

**Note:** Front line staff can complete the PE wizard and use the Change Cert Info wizard to document the self-reported pre-pregnancy weight.
Process for Cascades Clinics

Use the following process to create a certification record with the correct information for PE participants when the default weight affects prenatal weight gain plotting or risk factors.

1. Assess if the default pre-pregnancy weight would affect plotting and risks
   a. You’ll see this Family Alert when you open a family’s file with a pregnant participant who migrated as Presumed Eligible.
   
   ![Family Alert Image]

   b. Check the Health Information screen to see if the participant has the uneditable default 150 lb pre-pregnancy weight.

   ![Health Information Image]

   c. Ask the participant their pre-pregnancy weight and assess if the difference would affect the prenatal weight gain grid and plotting. If not, continue with the PE-Complete Assessment; if it does follow the steps below.

2. Terminate the current certification with the incorrect pre-pregnancy weight
   • Go to the Certification Summary screen and press the Terminate Certification button.
   • Use “Converted” for the Termination Reason.

   ![Certification Termination Image]

3. Complete a Subsequent Certification
   • Go to the Subsequent Certification Quick Link and Apply for a subsequent certification. Select Pregnant for the WIC Category.
   • Enter the previous proof of ID and residency. Click on the Selected Row Details near the bottom of the Family Demographics screen to see what proofs were entered at the Presume Eligible appointment.
   • Use the Income History to enter income information from the PE. Use “Other” as the proof.
   • Complete the rest of the subsequent certification.
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For persons with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-841-1410 (TDD/TTY 1-800-833-6388).