To the Supervisor:

Please review WAC 246-810-025 and WAC 246-810-026. To act as a supervisor for a certified adviser, you must meet the following:

- Have an active credential in a counseling-related field for a minimum of five years.
- The credential or credentials must be in good standing while serving as supervisor.

You must not be a blood or legal relative or cohabitant of the credential holder, or someone who has acted as the credential holder’s counselor within the past two years. You must not have a reciprocal supervisory arrangement with another credential holder.

Prior to the commencement of any supervision, you must provide the certified adviser with a declaration of supervision.

As an approved supervisor, I attest that I have completed the following education and training in:

- Supervision or management of individuals who provide counseling or mental health services
- Risk assessment
- Screening using the global assessment of functioning scale
- Professional ethics
- Washington State law

A written agreement between the certified adviser and the supervisor is required. The agreement must be reviewed and renewed at least every two years. At a minimum, the agreement addresses the agreement duration, expectations of both parties, frequency and modalities of supervision, record keeping, financial arrangements, client confidentiality, and potential conflict of interest. See WAC 246-810-025.
Approved Supervisor Certified Advisor

Declaration of Supervision—must be completed by supervisor and provided to certified adviser prior to the commencement of supervision as set in WAC 246-810-025.

I, ________________________________

a credentialed ________________________________

in the state of Washington with credential number ________________________________

attests to ____________________________ that I have read and met all the requirements in accordance with WAC 246-810-026.

__________________________________________   _________________________________

Signature of Supervisor                                                 Date