



WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
BUSINESS MEETING AGENDA
May 8, 2025 – 9:00 a.m.

This is a public meeting to be held in person and online.

Department of Health
Town Center 2
111 Israel Road. S.E.
Tumwater, WA 98501

Or join on your computer or mobile app

[Click here to join the meeting](#)

or call in (audio only)

+1 564-999-2000,,966402974#

Phone Conference ID: 229 140 645 590

Commission Members:

Vanessa Wise, DC, Chair; William Davis, DC, Vice-Chair; Jas Walia, DC, Vice-Chair; Susan Bogni, MPA, Executive Committee Public Member; Dana Clum, DC, Immediate Past Chair; Brian Chan, DC; Stephen Chan, DC; Michael Clifton, DC; Michael Long, DC; Susan Jensen, JD, Public Member; Mario Roybal, DC; Judge Julie Spector (ret.), Public Member; and Benjamin Zepeda, DC.

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Commission Mission and Purpose: The Washington State Chiropractic Quality Assurance Commission (Commission) protects the health, safety, and welfare of all people of the State by ensuring that every chiropractic health provider licensed in the State meets all licensure requirements, administering the disciplinary process promptly, fairly, and efficiently, and providing regular communications with the public and profession.

Times and Order: The Chiropractic Quality Assurance Commission meeting will start at 9 a.m. May 8, 2025. The times on the agenda for this meeting are approximate and subject to change. The Commission may need to adjust the times or order agenda items. The Commission may take final action on any matter listed on the agenda and any matter added to the agenda in a regular meeting. The Commission may meet in an executive session closed to the public for any reason listed in [RCW 42.30.110](#) and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and its duration will be announced before the start of the executive session. The Commission may meet in a closed session during this meeting for any reason listed in [RCW 42.30.140](#), including but not limited to deliberations on enforcement (quasi-judicial) matters. Comments from the public in attendance will be solicited at the public comment periods identified on the agenda.

Accessibility: This meeting is accessible to people with disabilities. Special aids and services can be made available upon advance request. If you wish to receive general information about this meeting, please call the Executive Director at (360) 236-4924. If you need assistance with special needs and services, you may leave a message with your request at (360) 236-4052, or if calling from outside Washington State, call 1-800-525-0127. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides a human voice for people with difficulty understanding. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Continuing Education Credit: Washington State-licensed chiropractors attending this meeting may receive continuing education credit that can be used to help satisfy the annual hourly continuing education requirement in [WAC 246-808-150](#). For additional information, contact the Commission staff at cqac@doh.wa.gov, by calling (360) 236-2822, or by clicking here:

[CE Meeting Attendance Credit Policy.pdf](#)

1. CALL TO ORDER – Dr. Wise, Chair

1.1 Approval of the agenda.

2. MESSAGES FROM COMMISSION LEADERSHIP - Dr. Wise, Chair; Dr. Davis, Vice-Chair; Dr. Walia, Vice-Chair; Susan Bogni, MPA, Executive Committee Public Member; Dr. Clum, Immediate Past Chair

2.1 Commission leadership will have the opportunity to provide comments.

3. APPROVAL OF MEETING MINUTES – Dr. Wise

3.1 Approval of the March 13, 2025 Commission business meeting minutes.

3.2 Approval of the March 25, 2025 Commission Budget Committee minutes.

4. 2025 NATIONAL AND STATE ACTIVITIES AND MEETINGS – Dr. Wise

4.1 The Commission will discuss the following activities and meetings:

- Sexual Misconduct and Response Training (SMART), April 18th, Hilton Seattle Airport
 - Members attending:
 - Susan Jensen, JD
 - Dr. Roybal
- Federation of Chiropractic Licensing Boards (FCLB) annual conference and the National Board of Chiropractic Examiners (NBCE) delegate meeting, April 30th – May 4th, St. Louis, MO
 - Members and staff attending:
 - Dr. Wise
 - Christopher Gerard, AAG, has received a scholarship from the FCLB
- NBCE Part IV Examination, May 17th-18th, Various Locations, Including Portland
 - Members participating:
 - Dr. S. Chan
 - Dr. Davis
- NBCE Part IV Test Development Committee and Part IV Standard Setting Workshop, June 6th-7th, Greeley, CO
 - Members participating:
 - Dr. Clum
- Council on Licensure Enforcement and Regulation (CLEAR) annual conference, September 15th -18th, Chicago, Illinois
 - Members interested in attending:
 - Susan Jensen
- FCLB District I & IV meeting, September 25th– 28th, Omaha, Nebraska
 - Members interested in attending:
 - Dr. Davis
 - Christopher Gerard will be applying for an FCLB scholarship to attend.

- NBCE Part IV Examination, November 8th– 9th, Various Locations. Including Portland
 - Members interested in participating:
 - Dr. S. Chan
 - Dr. Davis

5. LEGISLATIVE UPDATE – Betty Moe, Director of Operations and Policy; Susan Bogni, MPA; and Dr. Wise

- 5.1** Relevant bills being considered during the 2025 session of the Washington State Legislature will be discussed.

6. BUDGET COMMITTEE REPORT & BUDGET UPDATES - Betty Moe, Director of Operations and Policy and Committee Members – Dr. Long; Dr. Wise; Dr. Clum; Dr. S Chan; Dr. Davis; James Slakey, ProTem Public Member; Dr. Roybal; and Judge Julie Spector, Public Member

- 6.1** Committee members will report on the committee meeting held on March 25, 2025. Committee members will discuss current budget committee composition.
- 6.2** Current budget information will be presented.
- 6.3** An update will be provided on the Department of Health and Commission rulemaking project related to licensing and renewal fees for Chiropractors and Chiropractic X-Ray Technicians to generate the revenue needed to license, discipline, and complete other regulatory work required to protect patient safety.

7. RULES COMMITTEE REPORT AND RULES WORKSHOP - Betty Moe, Director of Operations and Policy and Committee Members – Susan Bogni, MPA; Dr. Clum; Dr. Wise; and Judy Colenso, ProTem Public Member.

- 7.1** Recent meetings on Fluoroscopic X-Ray Rule Making will be discussed. The Office of Radiation Protection is considering amending WAC 246-225-050 to address technological advancements. These rules were filed under WSR 24-03-137.
- 7.2 Rules Workshop** - The Commission is considering revisions to WAC 246-808-010, 246-808-105 through 246-808-140, 246-808-180, 246-808-181, 246-808-190, 246-808-510, 246-808-535 and 246-808-801 through 246-808-830 to clarify, streamline, and modernize the rule language, and to be consistent with current laws and practice standards. The Commission may approve rule language as part of this workshop.
- 7.3** An overview of the 5-year rule scan process will be presented. Commission members will discuss how to complete the process and walk through the process reviewing WAC 246-808-001, 246-808-015, 246-808-020, 246-808-030, and 246-808-040.

8. A BRIEF INTRODUCTION TO THE FEDERATION OF CHIROPRACTIC LICENSING BOARDS (FCLB) AND THE NATIONAL BOARD OF CHIROPRACTIC EXAMINERS (NBCE) – Dr. Wise

- 8.1** An overview of the roles and responsibilities of the FCLB and NBCE will be provided.

9. COMMISSION NEWSLETTER AND TRAINING PLANNING -Tammy Kelley, Deputy Executive Director

- 9.1** The Commission will review and update the list of future newsletter articles and training topics.

10. REQUESTS FOR A LIST OF LICENSEES -Tammy Kelley, Deputy Executive Director

- 10.1** The Commission will consider any requests for a list of licensees that have been received.

11. STAFF REPORT AND PLANS - Tammy Kelley, Deputy Executive Director

- 11.1** Current projects and activities in the Commission office will be discussed.

12. LEADERSHIP NOMINATIONS

- 12.1** Commission members will nominate leadership positions for a one-year term beginning in July, 2025, including the chair position, two vice-chair positions, and one public member position on the Commission Executive Committee. Additional nominations and the elections will occur at the next Commission meeting.

13. NEW BUSINESS REQUESTS – Commission Members

- 13.1** Commission members may request agenda items for future meetings.

14. PUBLIC COMMENT

- 14.1** Members of the public will have an opportunity to address the Commission.

15. CORRESPONDENCE AND REPORTS

The following are informational items. The Commission may acknowledge receipt of the items by a single motion without discussion.

- 15.1** April 9, 2025 Email From Dr. Susan Vlasuk.

16. ADJOURNMENT