



DOH WIC EMAIL ADDRESSES & FORMS



Inquiries On:	About:	Email Addresses & Forms:
Breastfeeding Peer Counseling Program (BFPC)	<ul style="list-style-type: none">Budget/fundingProgram policies and proceduresTechnical assistance	wawiclactation@doh.wa.gov
Breast Pumps and Supply Inventory	<ul style="list-style-type: none">Restocking pumps and suppliesConcerns about an existing orderGeneral Pump and Supply Inventory QuestionsPump Inventory and Supply Policy	wicbreastpumps@doh.wa.gov
Cascades Support	<ul style="list-style-type: none">Information and questions related to Cascades softwareCascades and Sandbox issuesSAW and Test SAW set up and issuesCard reader, signature pad and scanner issuesTransfer and foster questionsHelp with DOH issued laptopsYubikey/Security Key assistance	cascades.support@doh.wa.gov 1-800-841-1410 press 0 for Cascades Support Monday – Friday 8:00am-5:00pm (hours may vary during FMNP season)
Complaints	<ul style="list-style-type: none">Any type of complaint is received and redirected to the correct location at the WA state WIC officeReport fraud or abuseCan be used by participants, vendors and staff	WIC Incident Report Form Online Form
Data Requests	<ul style="list-style-type: none">Request data and reportsQuestions about Cascades clinic reports	wicdatarequests@doh.wa.gov
Farmers Market Nutrition Program (FMNP)	<ul style="list-style-type: none">WIC and Senior FMNP questions or concernsFMNP Vendor and Market Training (for clinic staff training please see Training/LC below)FMNP Vendor questions	fmnpteam@doh.wa.gov
Fiscal and Contracts	<ul style="list-style-type: none">Fiscal and billing training resourcesContract funding balanceWIC Fiscal Contracts Communication Table	Wicbudgets@doh.wa.gov
Fulfillment Center	<ul style="list-style-type: none">Order WIC Cards, educational and program materials, WIC Shopping Guides, etc.Check status of orders	Myfulfillment.wa.gov
General	<ul style="list-style-type: none">Feedback and suggestions	wic@doh.wa.gov
Hematology	<ul style="list-style-type: none">Order suppliesQuestions about pending orders	wichematology@doh.wa.gov
Local Program Consultants (LPC)	<ul style="list-style-type: none">Clinic supportLocal agency budget, budget workbook and caseloadRequests for new IT equipmentTime studies/time keeping supportAllowable costs	Email your agency's LPC or wiclpc@doh.wa.gov



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	<ul style="list-style-type: none">Contract, amendment letters, Statement of Work funding, and Requests for Reallocations	
Monitoring Team	<ul style="list-style-type: none">Routine programmatic quality assuranceQuestions & support about WIC monitor processes.	WICprogrammonitoring@doh.wa.gov Questions for State WIC Program Monitoring Unit
Nutrition Service Plan	<ul style="list-style-type: none">Questions about annual Nutrition Service Plans	wicnsp@doh.wa.gov
Policy Support	<ul style="list-style-type: none">Policy related questions or informationWIC Policy and Procedures Washington State Department of Health	wicpolicysupport@doh.wa.gov Call 1-800-841-1410 ext. 3, then 1 Monday – Friday 8:00am-5:00pm
Records Request	<ul style="list-style-type: none">Request for entire WIC record: Requires completed Request for WIC Record formRequest for records between 2018-2019: Requires completed Request for WIC Record formNon-Custodial Parents: Requires completed Request for WIC Record formOther WA state agencies (Release of Information is typically attached to request)Attorney requests (Release of Information is typically attached to request)	wicinformationrequests@doh.wa.gov Link to Policy Chapter 25 Appendix Note: Only email completed Request for WIC Record form using encrypted email or fax to 360-236-3777
Staff and Clinic Changes	<ul style="list-style-type: none">Update or change clinic information (address, phone, hours, etc.)Update Learning Center staff profilesShare changes for fiscal and contract staff	WIC Staff and Clinic Online Form
Training/Learning Center (LC)	<ul style="list-style-type: none">Questions about Core WIC, specific clinic staff training, training resources, training fundingLocal staff LC accounts, documentation of group trainingHelp with problems accessing course or post test in LC	wawictraining@doh.wa.gov
Vendor Management	<ul style="list-style-type: none">Questions about authorized WIC stores and locationsPoint of Sale (POS) issues at storeParticipants unable to purchase items at store - can also refer to WICShopper App's "I couldn't buy this!"Complete online form if participant has concerns about treatment in stores, etc.	wicretailmanagement@doh.wa.gov WIC Incident Report Form Online Form



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WIC Billing - A19 Invoices and Final WIC Expense Report	<ul style="list-style-type: none">A19s, backup documentation, and WIC Expense Reports	wicbudgets@doh.wa.gov
WIC Foods	<ul style="list-style-type: none">All formula and foods related questions	wawicfoods@doh.wa.gov
WIC Interest Form	<ul style="list-style-type: none">Interested individuals or referring organizations can submit this form and a local WIC clinic will contact the individual	WIC Interest Form <ul style="list-style-type: none">Text "WIC" to 968594 messages per deliveryMessage and data rates may applyReply HELP or STOP for assistance or opt out
WICShopper App	<ul style="list-style-type: none">Shopper App questions and support	wicshopperapp@doh.wa.gov

This institution is an equal opportunity provider.

Washington WIC doesn't discriminate.

To request this document in another format, call 1-800-841-1410.

Deaf or hard of hearing customers, please call 711 (Washington Relay)

or email wic@doh.wa.gov.