

COVER PAGE

The following is the comprehensive hospital staffing
plan for Whitman Hospital & Medical Clinics submitted to
the Washington State Department of Health in
accordance with [Revised Code of Washington](#)
[70.41.420](#) for the year 2025 .

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Hospital Staffing Form

Attestation

Date: 12/11/24

I, the undersigned with responsibility for Whitman Hospital & Medical Clinic attest that the attached hospital staffing plan and matrix are in accordance with RCW 70.41.420 for 2025 , and includes all units covered under our hospital license under RCW 70.41.

As approved by: Hank Hanigan

Hospital Information

Name of Hospital: Whitman Hospital & Medical Clinics		
Hospital License #: HAC.FS.00000153		
Hospital Street Address: 1200 W Fairview St		
City/Town: Colfax	State: WA	Zip code: 99111
Is this hospital license affiliated with more than one location?		☒ Yes ☐ No
If "Yes" was selected, please provide the location name and address		
Review Type:	☒ Annual	Review Date: 12/10/24
	☐ Update	Next Review Date: 12/10/25
Effective Date: 1/1/25		
Date Approved: 12/10/24		

Hospital Information Continued (Optional)

Factors Considered in the Development of the Hospital Staffing Plan (check all that apply):



Staffing guidelines adopted or published by national nursing professional associations, specialty nursing organizations, and other health professional organizations

Description:

(ACOG)- American College of Gynecologists
Wolters Kluwer, "The Importance of optimal nurse-to-patient ratio." Nov 11, 2016.
Society of Gastroenterology Nurses and Associates (2012).
AORN Position statement (2019) (2021).



Terms of applicable collective bargaining agreement

Description:

N/A



Relevant state and federal laws and rules including those regarding meal and rest breaks and use of overtime and on-call shifts

Description:

Whitman Hospital & Medical Clinics ensures staff are able to take meal and rest breaks as required by Washington State Department of Labor & Industries, "Rest Breaks, Meal Periods and Schedules." RCW 49.12.480, WAC 296-126-092.
Hospital Staffing Committee is functioning within the guidance of RCW 70.41.420.



Hospital finances and resources

Description:

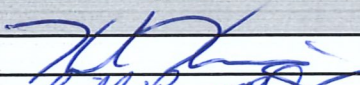
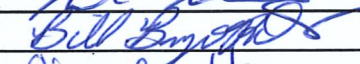
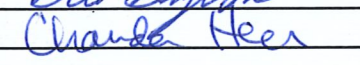
Budgetary factors were considered in the review process.



Other

Description:

Signature

CEO & Co-chairs Name:	Signature:	Date:
Hank Hanigan, CEO		12-31-24
Bill Bryant, CNO		12/31/24
Chanda Heer, Committee Chair		1/2/25

Total Votes	
# of Approvals	# of Denials
7 Leadership	0 Votes Not in Favor
7 (Non-Leader) Nursing staff	

Access unit staffing matrices here.

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		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	17.50
5	(530a-330p)	10	3	0	1	1	6.00	0.00	2.00	2.00	
	(8a-630p)	0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	10.00
6	(530a-330p)	10	3	0	1	1	5.00	0.00	1.67	1.67	
	(8a-630p)	0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	8.33
7	(530a-330p)	10	4	0	1	1	5.71	0.00	1.43	1.43	
	(8a-630p)	0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	8.57
8	(530a-330p)	10	4	0	1	1	5.00	0.00	1.25	1.25	
	(8a-630p)	0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	7.50
9	(530a-330p)	10	5	0	2	1	5.56	0.00	2.22	1.11	
	(8a-630p)	0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	8.89
10	(530a-330p)	10	5	0	2	1	5.00	0.00	2.00	1.00	
	(8a-630p)	0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	8.00
	330p-530a	0	1	0	0	0	#VALUE!	#VALUE!	#VALUE!	#VALUE!	
	330p-530a	0	1	0	0	0	#VALUE!	#VALUE!	#VALUE!	#VALUE!	
		0	0	0	0	0	#VALUE!	#VALUE!	#VALUE!	#VALUE!	

[illegible]



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Additional Care Team Members

[illegible]

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

Staffing models set for minimum acuity and may be adjusted up for higher acuity periods with approval of department leadership.

standing insects can be withdrawn, thereby reducing the risk of insecticide resistance.

☒ Skill mix

Description:

Nurses are fully oriented before providing care on units. Department leadership may adjust staffing up at times if Nursing staff skills are felt to be insufficient for the acuity of the patient population

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

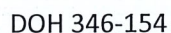
Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

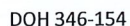
☐ Other

Description:



Fixed Staffing Matrix

Unit/ Clinic Name:	GI					
Unit/ Clinic Type:	Gastroenterology Procedure					
Unit/ Clinic Address:	1st Floor, 1200 W Fairview St, Colfax, WA 99111					
Effective as of:	1-Jan-25					
Room assignment						
Room assignment	Shift Type	Anticipated # of Visits	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
GI 1	GI Procedure (730a-3p)	15	1	0	0	2
	GI Pre (630a-2p)	15	1	0	0	0
	GI Post (8a-330p)	15	1	0	0	0
After Hours On Call	Night (3p-7a)	0	1	0	0	1



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Additional Care Team Members

[illegible]

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

Staffing models set for minimum acuity and may be adjusted up for higher acuity periods with approval of department leadership.

☒ Skill mix

Description:

Nurses are fully oriented before providing independent care on units. Department leadership may adjust staffing up at times if Nursing staff skills are felt to be insufficient for the acuity of the patient population

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	OR					
Unit/ Clinic Type:	Surgical Services					
Unit/ Clinic Address:	1st Floor, 1200 W Fairview St, Colfax, WA 99111					
Effective as of:	1-Jan-25					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
OR 1	Day (730a-3p)	8	1	0	0	1
OR 2	Day (730a-3p)	8	1	0	0	1
	Day (730a-3p)	8	1	0	0	1

[illegible]



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Additional Care Team Members

[illegible]

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

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- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

Staffing models set for minimum acuity and may be adjusted up for higher acuity periods with approval of department leadership.

[illegible]

☒ Skill mix

Description:

Nurses are fully oriented before providing independent care on units. Department leadership may adjust staffing up at times if Nursing staff skills are felt to be insufficient for the acuity of the patient population

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:

[illegible]

[illegible]

		0	0	0	0	0	0.00	0.00	0.00	0.00	8.47
		0	0	0	0	0	0.00	0.00	0.00	0.00	
18	Day (7a-7p)	12	4	0	2	0	2.67	0.00	1.33	0.00	#DIV/0!
	Night (7p-7a)	12	4	0	2	0	2.67	0.00	1.33	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
19	Day (7a-7p)	12	4	0	2	0	2.53	0.00	1.26	0.00	7.58
	Night (7p-7a)	12	4	0	2	0	2.53	0.00	1.26	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
20	Day (7a-7p)	12	5	0	2	0	3.00	0.00	1.20	0.00	8.40
	Night (7p-7a)	12	5	0	2	0	3.00	0.00	1.20	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
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		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0.00	0.00	0.00	0.00	
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		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
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		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
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		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
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		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
		0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	



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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
House Specialist (NS Dept support)	X	X	X	X
Unit Clerk MSU	X	X	X	X
Department Manager	X			
Respiratory Therapist	X	X	X	X

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

Staffing models set for minimum acuity and may be adjusted up for higher acuity periods with approval of department leadership.

☒ Skill mix

Description:

Nurses are fully oriented before providing independent care on units. Department leadership may adjust staffing up at times if Nursing staff skills are felt to be insufficient for the acuity of the patient population

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:

[illegible]



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Additional Care Team Members

[illegible]

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

--	--

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

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☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	ER					
Unit/ Clinic Type:	Emergency Services					
Unit/ Clinic Address:	1st Floor, 1200 W Fairview St, Colfax, WA 99111					
Effective as of:	1-Jan-25					
Day of the week						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Daily	Day (7a-7p)	12	2	0	0	0
	Night (7p-7a)	12	2	0	0	0



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Additional Care Team Members

[illegible]

Unit Information

Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

Description

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

Staffing models set for minimum acuity and may be adjusted up for higher acuity periods with approval of department leadership.

Scanning the 2012 Survey Results

☒ Skill mix

Description:

Nurses are fully oriented before providing independent care on units. Department leadership may adjust staffing up at times if Nursing staff skills are felt to be insufficient for the acuity of the patient population

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:



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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Infusion and Wound Services					
Unit/ Clinic Type:	Outpatient Nursing Services					
Unit/ Clinic Address:	1st Floor, 1200 W Fairview St, Colfax, WA 99111					
Effective as of:	1-Jan-25					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
#1	Day (08:00am-4:30pm)	8	1	0	0	1
2	Day (08:00am-4:30pm)	8	1	0	0	1
	Day (08:00am-4:30pm)	8	1	0	0	1

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
House Specialist (NS Dept support)	X	X	X	X
Department Director	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

Staffing models set for minimum acuity and may be adjusted up for higher acuity periods with approval of department leadership.

☒ Skill mix

Description:

Nurses are fully oriented before providing independent care on units. Department leadership may adjust staffing up at times if Nursing staff skills are felt to be insufficient for the acuity of the patient populatio

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☒ Other

Description:

House Specialist serves as subject matter expert support for Providers and Nursing staff in ER and MSU and also is able to support FBC Nursing staff and PACU Nursing staff as needed. Department Managers are also trained and able to provide direct patient care as needed in their respective units. House Specialists, Department Managers, and FBC staff (when patients are not present) work together each shift to ensure Meals and Breaks are appropriately scheduled and provided for staff.

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Fixed Staffing Matrix

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Unit/ Clinic Name:	Specialty Clinic					
Unit/ Clinic Type:	Specialty Clinic					
Unit/ Clinic Address:	1200 W. Fairview St, Colfax, WA 99111					
Effective as of:	1-Jan-25					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Whitman Orthopedic	9am-5pm	8	0	0	0	1
Whitman Gastroenterology	9am-5pm	8	0	0	0	1
Whitman Urology	9am-5pm	8	0	0	0	1

Whitman Podiatry	9am-5pm	8	0	0	0	1
Whitman Pain	9am-5pm	8	0	0	0	1
Whitman General Surgery	9am-5pm	8	0	0	0	1

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
CMA	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

☒ Skill mix

Description:

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:

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Fixed Staffing Matrix

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Unit/ Clinic Name:	Colfax Clinics					
Unit/ Clinic Type:	Primary Care					
Unit/ Clinic Address:	1210 W Fairview St Colfax, WA					
Effective as of:	1-Jan-25					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Provider One	830am - 530pm	8	0	0	0	1
Provider Two	830am - 530pm	8	0	0	0	1
Provider Three	830am - 530pm	8	0	0	0	1

	830am - 530pm	8	0	0	0	1
Provider Four						
	830am - 530pm	8	0	0	0	1
Provider Five						
	830am - 530pm	8	0	0	0	1
Provider Six						
	830am - 530pm	8	0	0	0	1
Provider Seven						
	830am - 530pm	8	0	0	0	1

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Unit Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Triage Personnel Primary Care	X			
Department Manager	X			X
Medical Receptionist	X			X

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

☒ Skill mix

Description:

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:

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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Garfield Clinic					
Unit/ Clinic Type:	Primary Care					
Unit/ Clinic Address:	207 N 3rd St. Garfield, WA					
Effective as of:	1-Jan-25					
Room assignment						
Room assignment	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Provider One	830am - 530pm	8	0	0	0	1

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

☒ Skill mix

Description:

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:

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Fixed Staffing Matrix	
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Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

☒ Skill mix

Description:

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description:

DOH 346-154

Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

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Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Medical Receptionist	X			

Unit Information

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- ☒ Activity such as patient admissions, discharges, and transfers

Description:

- ☒ Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

☒ Skill mix

Description:

☒ Level of experience of nursing and patient care staff

Description:

☐ Need for specialized or intensive equipment

Description:

☐ Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

☐ Other

Description: